## OREGON CITY SCHOOL DISTRICT #62 INTERSCHOOL STUDENT TRANSFER REQUEST

School District #62 establishes specific school attendance boundaries that attempt to equitably balance student population and provide easy access either by bus transportation or a reasonable walking distance. Such boundaries are considered in staffing, thus they cannot arbitrarily be changed.

The District recognizes, however, the need to occasionally accommodate a student in a different educational setting for very specific reasons, i.e., academic progress, social adjustment or curriculum selection.

Application for transfer is to be initiated by a parent to the administrator of the school where the student would normally attend. Approval of transfer will be determined based upon the reason for the request as presented below. Decisions will be based upon the welfare and best interest of all students, using the rationale of academic progress, social adjustment, enrollment, and class demographics.

Upon acceptance of a student transfer, the receiving school will establish a "contract" that clearly states the conditions and tenure of enrollment. Should the "contract" not be upheld, the student will be dropped from enrollment and referred back to the original school for re-enrollment or other appropriate action.

Transportation to the transfer school is assumed solely by the parent.

Applications are considered on a case-by-case basis. Application does not guarantee approval.

	t's Last Name, First Name	Address	Phone
(Please Print) Parent/0	Guardian Last Name, First Name	Student's Grade	School Year
REASON FOR REQUE	ST FOR TRANSFER		
FROM	то		
(Attendan	nce Area School)	(Non-attendance Area School)	
	one-year agreement only. All interscho	ool transfers expire at the end	l of the current
	one-year agreement only. All interscho must re-apply every year.	ool transfers expire at the end	I of the current
school year. Families		·	
school year. Families	must re-apply every year.	·	
Parent/guardian signal STEP 1: ATTENDANCE	must re-apply every year.	·	
school year. Families	must re-apply every year.	·	
Parent/guardian signate STEP 1: ATTENDANCE O Approved O Not Approved	tureE AREA SCHOOL  Principal	Date	
Parent/guardian signal STEP 1: ATTENDANCE O Approved	tureE AREA SCHOOL  Principal	Date	

Booklets:intrscol Rev. 6/06 (Send completed copies to: Administration Office, Attendance and Non Attendance area Schools, and Parent)