School Board Agenda
Oregon City School District, September 24, 2018

The Board of Education will meet in Executive Session, beginning at 6:00 p.m., at the District Administration Office, 1417 12th Street, Oregon City, OR, discuss bargaining matters pursuant to ORS 192.660(2)(d).

NOTICE TO MEDIA: In accordance with ORS 192.660(4) regarding Executive Sessions, news media representatives may not be allowed to attend portions dealing with collective bargaining strategy or consideration of student expulsion. All other matters discussed in Executive Session must remain undisclosed.

Please silence all electronic devices before the meeting begins.

Executive Session Agenda:

- Collective Bargaining

Following the Executive Session, the Board of Education will meet in Work Session, at the District Administration Office, 1417 12th Street, Oregon City, OR to discuss the items below:

Work Session Agenda:

- Policy Review (EEA, EEAB)
- Financial Update
- Bond Development

Following the Work Session, the Board of Education will meet in Special Session, at the District Administration Office, 1417 12th Street, Oregon City, OR, to consider the resolution listed below:

Special Session Agenda:

- Action Item: 1819-406 Approve Out of District and Overnight Travel

NEXT BOARD MEETINGS:
6:00 p.m., Monday, October 8, 2018 – Work Session, Room 115, Jackson Campus
7:00 p.m., Monday, October 8, 2018 – Regular Session, Board Room, Jackson Campus
Student Transportation Services

School transportation services will be provided for transporting students to and from school, transporting students to and from curricular and extracurricular activities sponsored by the district, transporting students from one school or facility to another and transporting students to and from school-sponsored field trips that are extensions of classroom learning experiences. Transportation will be provided for homeless students to and from the student's school of origin as required by the No Child Left Behind Act of 2001 (NCLBA). These transportation services shall be provided throughout the regularly scheduled year and during the regular school day as determined by the Board and required by applicable state and federal law.

Students living within specified attendance boundaries shall receive transportation services to their respective schools. In addition, students, including those receiving special education, may be eligible for transportation for health or safety reasons.

Miles from school will be determined by the transportation supervisor in accordance with Oregon Administrative Rule (OAR) 581-023-0040 (1)(c).

The district may use Type-10 School Activity Vehicles to transport students from home to school, school to home and from district-sponsored activities.

The district may also provide transportation using federal funds or through cooperative agreements with local victims assistance units for a student to attend a safe district school out of the student's attendance area for any student who is a victim of a violent criminal offense occurring in or on the grounds of the school the student attends or the student attends a school identified as persistently dangerous.

If there are no other schools within the district to which a student may transfer, the district may establish a cooperative agreement with other districts in the area for a transfer. Transportation for students who transfer for such purposes will be provided in accordance with the agreement.

Students attending any private, parochial or public charter school under the compulsory school attendance laws will, where the private, parochial or public charter school is along or near the bus route, be provided equally the riding privileges given to public school students.

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1School of origin means the school that the student attended when permanently housed or the school in which the student was last enrolled.

2Federal funds means funds available through Title IV, Part A, and Title V, Part A.

3If there is not another school in the district to which students can transfer, districts are encouraged, but not required, to explore other appropriate options, i.e., an agreement with a neighboring district.
Preschool students with disabilities who have transportation as a related service and children from birth to age three who are enrolled in an eligible program shall be provided home to school transportation.

A seat that fully supports each person and meets the minimum standards and specifications of law will be provided at all times. A person who weighs 40 pounds or less must be properly secured with a child safety system that meets the minimum standards and specifications established by the Department of Transportation under Oregon Revised Statute (ORS) 815.055. A person over 40 pounds or who has reached the upper weight limit for the forward-facing car seat must use a booster seat until he/she is four feet, nine inches tall or age eight and the adult belt properly fits. A person who is taller than four feet nine inches or eight years of age or older must be properly secured with a safety belt or harness that meets the requirements under ORS 815.055. In accordance with ORS 811.210 and 811.215, vehicles in excess of 10,000 pounds used for student transportation are exempt from these statutory requirements unless they have been equipped with lap belts. Vehicles in excess of 10,000 pounds that have been equipped with lap belts must meet child car seat requirements as set forth in law.

School buses carrying students will be considered extensions of the school experience. All students using school transportation will abide by the code of conduct posted in each school bus or school activity vehicle. Violations of such code, as well as other conduct which is improper or which jeopardizes the safety of self or others, will be reported by the school bus or vehicle driver to the supervisor. The transportation supervisor will, as soon as possible, inform the appropriate building principal of such occurrence. Violators may be denied use of transportation for a period of time as deemed proper by the building principal and/or transportation supervisor.

The principal or designee shall ensure transportation officials and drivers receive notification of students having special medical or behavioral protocols identified in student records.

Appropriate training related to specific protocols, including confidentiality requirements, will be provided to drivers.

Aides or assistants that ride a school bus shall receive training on emergency procedures and their role in the safe transportation of all students on the bus.

The school bus or vehicle driver will be responsible for the school bus or vehicle at all times from departure until return. The driver will not participate in any activities that might impair his/her driving abilities.

The district will comply with all state and federal laws and regulations pertaining to school bus transportation.

END OF POLICY

4“Proper fit” means the lap belt of the safety belt or safety harness is positioned low across the thighs and the shoulder belt is positioned over the collarbone and away from the neck.
Legal Reference(s):

ORS 327.006
ORS 327.033
ORS 327.043
ORS 332.405
ORS 332.415
ORS 339.240 to -339.250
ORS 343.155 to -343.246
ORS 343.533
ORS 811.210
ORS 811.215
ORS 815.055
ORS 815.080
ORS 820.100 to -820.190


Cross Reference(s):

ECAC - Video Surveillance
EEAB - School Bus Scheduling and Routing
EEAC - School Bus Safety Program
EEACC - Student Conduct on School Buses
School Bus Scheduling and Routing

Actual bus stops and routes will be determined by the transportation supervisor and will be based upon efficiency, safety, Board policy and applicable state and federal laws and rules.

The determination of safe roads for school bus travel will be made by the transportation supervisor.

The superintendent or designee will:

1. Annually review and assess school bus routes, stops and loading zones for safety, changing student population and supervision of students;

2. Advise parents of any changes in transportation policy affecting their students as early as possible and be responsive to parents' calls for assistance in seeking alternatives to busing; and

3. Work with cities, the county and other appropriate governmental agencies on a continuing basis regarding transportation issues.

END OF POLICY

Legal Reference(s):
ORS 332.405
OAR 581-023-0040
OAR 581-053-0004
OAR 581-053-0031

Cross Reference(s):
EEA - Student Transportation Services
DATE: September 10, 2018

TO: Board Members

FROM: Susan Dodd, CFO

RE: Financial Update for the Year Ended June 30, 2018 – QTR 4

The attached report summarizes updated preliminary financial statements since March 2018 for the General Fund for Oregon City School District prior to the completion of our audit for fiscal 2017-18. Since the March Report to the Board, the major differences are attributed to booking final expenses, local revenue transactions and state funding adjustments. While we are not expecting any material adjustments resulting from our audit, we always expect some adjustments as we prepare for the year-end close and from our auditors. The Comprehensive Annual Financial Report (CAFR) will be the next and final report to the Board for fiscal 2017-18. It will be presented at the Board meeting in January 2019 by our auditors. As of June 30, 2018, the District’s projected ending fund balance is at $3.9 million. It is slightly under what was projected for the beginning fund balance for the 2018-19 budget.

Comparison of the 2017-18 Budget to Projected Financial Results

- **Revenue** – There is a $6.6 million dollar increase in revenue collection over budgeted revenue. The majority of this is comprised of a $4.4 million dollar increase in revenues from the state school fund resulting from the prior year 2016-17 May Adjustment. The rest of the increase, $2 million is a mixture of increases and decreases in other revenue categories. The District received 2017-18 funding based on its 2016-17 ADMw (Average Weighted Daily Membership) because it is higher than projected ADMw for 2017-18. Projected ending ADMw for 2017-18 is 39.25 under the final tabulated ADMw for 2016-17. The state will adjust funding for 2017-18 in the spring of 2019.

- **Expenditures** - Expenditures are $2.3 million dollars under budget. Salaries and fringe costs account for the entire decrease. Other total expense differences are cost neutral.

- **Summary and Look Ahead** – The District’s main financial challenge is how to meet the operational costs that will provide service at levels that will increase educational knowledge and graduation rates for our students. The state continues to underfund education and current mandates. The state continues to add educational and reporting requirements without additional funding to support existing staff or to hire new staff to help to meet these newer requirements. Other major challenges facing the District are flat enrollment in the short run, escalating Public Employee Retirement System (PERS) costs, increasing cost of living percentages, staff vacating positions to move to more affluent districts, purchasing power to support increasing technology demands, infrastructure decay and maintenance requirements, increasing costs for special education, and maintenance of safe classrooms.
# OREGON CITY SCHOOL DISTRICT #62
## YTD ACTIVITY AND FORECAST
### GENERAL FUND
#### FOR THE PERIOD ENDED June 30, 2018
**(In millions)**

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### EXPENDITURES:

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**Notes:**
- **Difference in Current Quarterly Forecast Over Original Budget**
  1) Revised State School Fund Estimates and pick-up to investment income
  2) Slight decrease in salaries and benefits
  Reclassification of Measure 58 Funding as Required by the Oregon Department of Education

### REPORT OF CHANGES IN FUND BALANCE

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<th>2017-18</th>
<th>June 30, 2018</th>
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<td>UNRESERVED FUND BALANCE</td>
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Oregon City School District
School Board Meeting

1819-406 Approve Out of District and Overnight Travel

Contact: Larry Didway

Discussion:
The listed group has requested approval to travel outside of the District and stay overnight. The request has the support of the administration.

Recommendation:
Approve

**1819-406 APPROVE OUT OF DISTRICT AND OVERNIGHT TRAVEL**

BE IT RESOLVED that the following travel be approved:

October 5-7, 2018, Oregon City Pioneer Marching Band, Weekend Retreat, Camp Wi-Ne-Ma, Cloverdale, OR
October 6-7, 2018, OCHS Master Choir Retreat, Eagle Fern Camp, Estacada, OR