Budget Committee Agenda

Oregon City School District, May 20, 2018

The Budget Committee will meet beginning at 6:00 p.m. in the District Board Room at the Jackson Building, 1306 12th Street, Oregon City.

Budget Committee Agenda:

Please silence all electronic devices before the meeting begins.

1. ROLE OF THE BUDGET COMMITTEE
   - REVIEW BUDGET PROCESS AND SCHEDULE

2. ELECT CHAIR

3. ELECT VICE CHAIR

4. LEGISLATIVE UPDATE

5. FINANCIAL UPDATE

6. BUDGET MESSAGE AND REVIEW OF BUDGET PARAMETERS

7. PRESENTATION AND REVIEW OF BUDGET DOCUMENT

8. COMMENTS AND REQUESTS FOR INFORMATION
   - PUBLIC INPUT

9. NEXT MEETINGS:
   - 6:00 p.m., Monday, June 3, 2018: Budget Committee Meeting (Response to questions, input, and APPROVE)
   - 6:00 p.m., Monday, June 17, 2018: Public Budget Hearing

10. ADJOURN
Following the Budget Committee Meeting, the Board of Education will meet in Special Session in the District Board Room at the Jackson Building, 1306 12th Street, Oregon City to consider the following action item:

Special Meeting Agenda:

1. CALL TO ORDER

2. ACTION ITEM
   1819-254 Approve CAIS CTE Renovation Contract

3. ADJOURN
**Oregon City School District**  
**School Board Meeting**

**1819-254 Approve CAIS CTE Renovation Contract**

**Contact:** Wes Rogers

**Discussion:**
After passage of the 2018 General Obligation Bond, the District has allocated bond funds to plan and build prototype Career Technical Education (CTE) Makerspace instructional facilities. At the same time Clackamas Academy of Industrial Sciences (CAIS) is expanding its middle school programs and needs additional instructional space to teach CTE related courses. The District has been exploring the renovation of the old Choir Room on the Jackson Campus as a potential CTE prototype as it borders the CAIS courtyard and such a project would demonstrate the repurposing of older traditional instructional spaces into CTE related makerspaces.

The District determined that an emergency procurement was necessary for the following factors:

1. Instructional space must be ready for occupancy on August 30, 2019.
2. Construction window is very short – June 14, 2019 to August 30, 2019.
3. Completion of design documents and city permitting will take 5-7 weeks from the date of the determination.
4. Availability of contractors is limited as final summer school work projects are being awarded and contracts need to be issued as soon as possible.
5. Significant mechanical and electrical upgrades are required and take longer to complete than regular classroom space.
6. Instructional space quality and availability would be negatively impacted by proceeding with a traditional design, bid, build procurement process.
7. Pricing competition was still present as two construction firms submitted proposals for the project.

Proposals for the project were due May 15, 2019 and two construction firms responded. Both have very positive previous experience with the District for similarly sized projects with short timelines. The successful proposal that best meets the construction schedule for August 30, 2019 occupancy, and is the lowest cost bid at $310,457 including bid alternates and a 5% returnable general contractor contingency is from Brockamp & Jaeger Inc. The District intends to include a 10% owner’s contingency in the project to make the grand total project amount at $341,503. The project is well within our 2018 Bond Budget for CTE planning and prototypes. Brockamp & Jaeger Inc. is an Oregon City based contractor that has performed high quality construction services for the District.

The Bond Office recommends approval of the CAIS CTE Renovation Contract to Brockamp & Jaeger Inc. for a not to exceed amount of $341,503.

**Recommendation**

Approve.
WHEREAS the District sought emergency procurement proposals for renovated instructional spaces at Jackson Campus for a CAIS CTE related space with an occupancy deadline of August 30, 2019; and

WHEREAS the District received two qualified proposals on May 15, 2019; and

WHEREAS the District evaluated the proposals for completeness, construction schedule and cost, and

WHEREAS the District determined that Brockamp & Jaeger Inc. was the successful proposal, therefore

BE IT RESOLVED BY THE OREGON CITY SCHOOL DISTRICT No. 62: The District approve the CAIS CTE Renovation Contract to Brockamp & Jaeger Inc. in the amount not to exceed $341,503.